



City of Elkhart  
Elkhart Municipal Airport

**BOARD OF AVIATION COMMISSIONERS**  
**Wednesday, November 26, 2025**  
**Elkhart Municipal Airport, First Floor**  
**Administration Building**  
**1211 CR 6 West**  
**Elkhart, IN 46514**

**Meeting AGENDA**

**1. ROLL CALL**

**2. APPROVAL OF AGENDA**

Rod Roberson  
Mayor

Andy Jones  
Airport Director

Elkhart Municipal Airport  
1211 CR 6 W  
Elkhart, Indiana 46514

Maintenance:  
574.361.2123

Administration Office:  
574.264.5217

BOAC Members

Appointed by Mayor Rod

Roberson:

Doug Thorne, President, Term

01.01.23 to 12.31.25

Bruce Shreiner, V.P,Term

07.24.25 to 12.31.27

Tom Shoff, Treasurer, Term

07.14.25 to 12.31.28

Maggie Marnocha, Secretary,  
Term 01.01.25 to 12.31.26

3. Approval of Minutes: October 29, 2025
4. Approval of Claims:
5. Airport Manager's Report:
6. New Business:
  - a. T-Hangar Leaseholder Agreements.
  - b. T-Hangar 16 new lease ratification.
  - c. New 10-unit T-Hangar lease rates.
  - d. Ratification of Airport Director's signatures on ERS Wireless Scope of Work forms for repairs at control tower due to lightning strikes.
  - e. Resolution authorizing Airport Director's signatures for quotes & proposals as it relates to the control tower lighting strikes from July 2025.
  - f. ERS Wireless replacement and installation of radios and antennas in airfield maintenance vehicles.
  - g. Release agreement with Greg Horein (airport farmer) for damage to the south side rolling gate.
  - h. Griffen Plumbing & Heating agreement to replace the south side maintenance building boiler heating system with 3 new efficient gas heaters.



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**Meeting AGENDA Page 2**

New Business Continued:

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Andy Jones  
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- i. Hangar 39, LLC (Lot 39) 20-year land lease extension.
- j. Quote from Tru-Kote Roofing for replacement of hangar 33 roof.
- k. The American Federation of State County & Municipal Employees (AFSCME) new contract approval.
- l. Runway 9/27 joint sealant project progress estimate for Interstate Sealant & Concrete, \$359,793.00.
- m. Progress estimate for 10-unit T-Hangar project for New Tech corporation, \$190,475.00.
- n. AIP-40 partial pay request for FAA reimbursement to EKM, \$6,035.00.
- o. AIP-41 partial pay request for FAA reimbursement to EKM, \$59,000.00.
- p. FY26 FAA grant pre-application approval for land acquisition for Runway 27 approach protection.
- q. FY26 FAA IIJA grant application approval for final phase of 10-unit T-Hangar building.

7. Privilege of the Floor
8. Adjournment
9. **NEXT REGULAR BOAC MEETING 12/31/25 4:00 p.m.**

**Public Meeting of the Board of Aviation Commissioners:  
WEDNESDAY, November 26, 2025 at 4:00pm**

**As always, the public is welcome to attend in-person. Location is:  
Elkhart Municipal Airport  
1211 CR 6W, Elkhart, IN 46514  
1<sup>st</sup> floor Administration building**

**For virtual attendance, to view AND participate\* in the meeting  
Please visit:**

**<https://signin.webex.com/join>  
Join by meeting number: 2310 676 9415  
Meeting password: NovBOAC2025**

**\*In order to participate virtually, you must have your camera on and name displayed.**