CITY OF ELKHART
BOARD OF PUBLIC WORKS MEETING
AGENDA
Common Council Chambers
9:00 A.M., Tuesday, January 6, 2026

https://signin.webex.com/join
Join by phone: 1-415-655-0001
Meeting Number (access code): 2317 776 6868 Meeting password: BOW26

CITY OF ELKHART
BOARD OF PUBLIC WORKS

Name	Term	Appointed by
Michael C. Machlan, President	1-1-24 to 12-31-27	Mayor Rod Roberson
Andy Jones, Vice-President	1-1-24 to 12-31-27	Mayor Rod Roberson
Rose Rivera, Member	1-1-24 to 12-31-27	Mayor Rod Roberson
Andrew Kreider, Member	9-2-25 to 12-31-27	Mayor Rod Roberson
Vacancy	to 12-31-27	Mayor Rod Roberson

I. **Roll Call**
II. **Approve Agenda**
III. **Election of 2026 Board of Works Officers**
IV. **Minutes-** Regular Meeting December 30, 2025
V. **Engineering**
- a.) Administration
  - Disposal of 1015 East Jackson Boulevard (tabled)
  - Acceptance of Plat and Right-of-Way Dedication for "We Impact Minor Subdivision"
  - Change Order #1 Fire Station #6 Project
- b.) Project Management
  - Request Bid #26-03 2026 Street Materials
  - Request Bid #26-04 2026 On-Call Street & Drainage
  - Request Bid #26-05 2026 ADA-Funded Curb Ramp
VI. **Utilities**
- a.) Administration
  - Food Service Establishment (FSE) Policy Update
  - Wastewater MRO for November 2025
  - Water MRO for November 2025
- b.) Pretreatment
  - Discharge Meter Consent Order Close Outs
  - Ayala Mexican Restaurant 231 N. Main FOG Variance Request
  - Wal-Mart Failure to Operate or Maintain a FOG Control Device
  - Welsh Packaging- (Ink Formation) Permit #96-04 Notice of Violation
  - Elkhart Environmental Processing Permit #2002-02 Notice of Violation
  - Gemeinhardt Permit #2025-03 Silver Exceedance
  - Gemeinhardt Permit #2025-03 FOG Exceedance
VII. **New Business**
  - Council on Aging of Elkhart County, Inc. Lease

- Elkhart Art League, Inc. Lease

VIII.   Use & Event Permits
- Martin Luther King Jr. March 1-19-26 EPD, Temporary Street Closure, Parade & Public Assembly, Special Exception from Noise, Plaza Sign

IX.   Public Participation

X.   Adjournment