

PLAN COMMISSION

-MINUTES-

Monday, December 1, 2025 - Commenced at 1:45 P.M. & adjourned at 1:50 P.M.
City Council Chambers – Municipal Building

The Elkhart City Plan Commission was called to order by Jeff Schaffer at 1:45 P.M.

MEMBERS PRESENT

Diana Lawson
Rochali Newbill
Andy Jones
Dave Osborne
Bil Murray
Jeff Schaffer

Members Absent

Dan Boecher
Aaron Mishler

REPRESENTING THE PLANNING DEPARTMENT

Eric Trotter-Asst. Director of Planning
Kyle Anthony-Petter-Planner 2

LEGAL DEPARTMENT

Maggie Marnocha, Corporation Counsel

RECORDING SECRETARY

Raen Levendowski

APPROVAL OF AGENDA

Motion to approve by Lawson; Second by Boecher. Voice vote carries

APPROVAL OF MINUTES JULY

Motion to approve by Osborne; Second by Lawson. Voice vote carries.

APPROVAL OF MINUTES AUGUST

Motion to approve by Lawson; Second by Osborne. Voice vote carries.

APPROVAL OF MINUTES OCT

Motion to approve by Osborne; Second by Newbill. Voice vote carries.

APPROVAL OF MINUTES OCT 20 (SPECIAL MEETING)

Motion to approve by Jones; Second by Lawson. Voice vote carries.

APPROVAL OF 2026 CALENDAR

Motion to approve by Lawson; Second by Jones. Voice vote carries.

Schaffer asks Trotter to briefly explain whether the timeframe between the file date and the meeting date is essentially the same.

Trotter replies yes, it's approximately five weeks between the file date and the meeting, allowing time to advertise the meeting.

NEW BUSINESS

25-SI-10

Approval of proposed addresses for the City of Elkhart.

Staff Analysis

The Planning and Zoning Department is requesting approval of the addresses that have been reserved for structures in the City of Elkhart.

Residential

1416 Krau Street	New Single-Family Dwelling	20-06-07-277-019.000-012
515 East Street	Residential Apartments	20-06-05-479-008.000-012
1922 Oakland Avenue	New Single-Family Dwelling	20-06-08-354-006.000-012
1809 Stevens Avenue	New Single-Family Dwelling	20-06-09-353-011.000-012

Residential Subdivision

Commercial

2108 Airport Drive H#31-New Hanger
1631 Fieldhouse Avenue- New Service
5150 County Road 6 Change of Addresses annexed Commercial building
1914 Cassopolis Street- New Commercial building

Industrial

2900 Independence Court Change of Addresses annexed Industrial building
2917 Independence Court Change of Addresses annexed Industrial building
5600 Executive Drive Change of Addresses annexed Industrial building

Recommendation

Staff recommends that the Plan Commission assign the proposed addresses based on staff recommendation.


Schaffer calls for a motion.

Jones makes a motion to approve 25-SI-10; Second by Newbill. Motion carries

Trotter, on behalf of the staff, would like to thank you for your service in 2025 and looks forward to seeing you in 2026. Have a happy and healthy holiday season.

ADJOURNMENT

Osborne makes a motion to adjourn; Second by Lawson. Motion carries



Jeff Schaffer, President



Aaron Mishler, Vice-President