

City of Elkhart
Board of Aviation Commissioners Meeting
January 28, 2026

The Board of Aviation Commissioners meeting was called to order by Commissioner Bruce Shreiner at 4:00 pm on Wednesday, January 28, 2026 at the Elkhart Municipal Airport Administration Building, 1211 CR 6 W, Elkhart, Indiana 46514. Present were: Andy Jones, Karen Shaw & Kevin Davis. Present via Webex were: Councilman Dwight Fish and Paul Shaffer.

Roll Call: Roll was called. Commissioners Bruce Shreiner & Maggie Marnocha were present. Commissioner Tom Shoff was present via Webex. Commissioner Doug Thorne was absent.

Approval of Agenda:

Mrs. Marnocha made a MOTION to approve today's agenda. Mr. Shoff SECONDED. There being no further discussion, the motion to approve today's agenda PASSED unanimously.

Amended Agenda: N/A

Approval of Minutes:

Mrs. Marnocha made a MOTION to approve the minutes of the December 31, 2025 meeting. Mr. Shoff SECONDED the motion. There being no further discussion, the motion PASSED unanimously.

Approval of Claims:

Mrs. Marnocha made a MOTION to approve claims as submitted for \$480,308.13. Mr. Shoff SECONDED the motion. There being no further discussion, the motion to approve January 2026 claims PASSED unanimously.

Airport Manager's Report:

Andy advised the last open airfield maintenance technician position has been filled by Robert Baumner. Mr. Baumner will start on February 9th. Andy advised that due to the winter storm, a state of emergency was called by the County Commissioners, which may allow us to qualify for reimbursement of overtime costs and fuel expenditures due to the storm. Michiana Contracting is currently working on installing the new regulator for the tower-controlled airfield lighting destroyed in last July's lightning strikes. In addition, ERS Wireless will be on site this Friday for further installations of air traffic control tower equipment for the same reason. Andy advised the large snow blower is out of service. Central Garage is currently working on getting it back in service Andy advised the airport is open and hasn't closed at all so far this winter. Andy further advised the capital purchases are moving forward. The first will be the purchase of a Kubota vehicle equipped with a wench and snow plow. The second is the replacement of the south side maintenance building's 6 overhead garage doors, tracks, and operators. Additionally, an egress pedestrian door is been added for safety and one exterior door and an interior door will be replaced. Lastly, Andy advised we are still short 1 full-time air traffic controller, and we are still advertising for this position.

New Business:

Mr. Shreiner advised the first item under New Business is the 70 series T-Hangars AEP connection agreement. Andy advised this agreement is to have electricity service at the new 10-unit T-Hangars. Andy further advised this agreement needed a prior signature from the board president, and the agreement was approved by Kevin Davis with the City legal department, and requests the board ratify the president's signature. Mrs. Marnocha made a MOTION to approve the 70 series T-Hangar AEP connection agreement. Mr. Shoff SECONDED. Mrs. Marnocha then amended the MOTION to include approval of ratification of the board president's signature on this agreement that was signed prior to

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today's meeting. Mr. Shoff SECONDED. There being no further discussion, the motion PASSED unanimously.

Mr. Shreiner advised the next item under New Business is the Air Traffic Control Tower (ATCT) liability insurance renewal. Andy advised our broker, Community Insurance Partners (CIP) has let us know that the 2026 policy is the 2nd year of a 3-year policy using Old Republic as our insurance carrier. Andy further advised the premium from 2025 of \$28,846.00 will be the same for this year. Andy requests the board approve the 2026 policy, which has been approved by Mr. Davis with City legal. Andy further asked the board if they would like to exclude the war & terrorism clause as they have done the past several years. Mrs. Marnocha made a MOTION to approve the 2026 ATCT liability insurance renewal at the same rates as 2025. Mr. Shoff SECONDED. Mrs. Marnocha then amended the MOTION to deny the war & terrorism clause. Mr. Shoff SECONDED. There being no further discussion, the motion PASSED unanimously.

Mr. Shreiner advised the next item under New Business is the grounding audit & installation for the ATCT quote from ERS Wireless. Andy requests the board's approval for the ERS Wireless quote for \$11,539.50 for grounding equipment to be installed, which was damaged by the lighting strike. This equipment is designed to help protect the ATCT electronic equipment from power surges. Andy further advised this work will help mitigate damages in case of future lightning strikes. Andy also advised this work has been approved by the City's insurance adjustor. Mrs. Marnocha made a MOTION to approve the ERS Wireless quote for \$11,539.50 and authorizes the board president to sign the quote. Mr. Shoff SECONDED. There being no further discussion, the motion PASSED unanimously.

Mr. Shreiner advised the next item under New Business is the AIP-41 pay request for INDOT reimbursement to EKM in the amount of \$6,656.33. Paul Shaffer with Butler, Fairman & Seufert (BF&S) advised this for the AIP-41, 10-unit T-Hangar (70 series hangars) project reimbursement funds from INDOT to EKM in the total amount of \$6,656.33. Mr. Shaffer advised the total will be from 2 separate payments. The first for \$5,181.33 and the second for \$1,475.00. Mr. Shaffer requests approval for the payment and for the board president to sign the document. Mrs. Marnocha made a MOTION to approve the AIP-41 payment from INDOT to EKM for \$6,656.33 and for the board president to sign the document when it gets sent. Mr. Shoff SECONDED. There being no further discussion, the motion PASSED unanimously.

Mr. Shreiner advised the last item under New Business is the 10-unit T-Hangar project (70 series hangars) New Tech invoice in the amount of \$466,375.01. Mr. Shaffer advised this is for work done on the 10-unit T-Hangar project and asked the board to approve payment and for the board president to sign the document. Mrs. Marnocha made a MOTION to approve the invoice for New Tech in the amount of \$466,375.01 and for the board president to sign the document. Mr. Shoff SECONDED. There being no further discussion, the motion PASSED unanimously.

Privilege of the Floor:

Mr. Shreiner opened comments. There were none.

Adjournment:

Mrs. Marnocha made a MOTION to adjourn. Mr. Shoff SECONDED. There being no further discussion the meeting was ADJOURNED.

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Next regular BOAC meeting is scheduled for Wednesday, February 25, 2026 at 4pm. Location will be the Elkhart Municipal Airport Administration Building, 1211 County Road 6 W., Elkhart, IN 46514 & via Webex.

Respectfully Submitted,

Bruce Shreiner

Maggie Marnocha, BOAC Secretary

Bruce Shreiner, BOAC Vice-President

02.25.26

Date

