

# MECHANICAL PERMIT APPLICATION

City of Elkhart, Indiana  
229 S. 2nd Street, Elkhart, IN 46516  
Mechanical Inspector: Ron Glick  
(574)294-5471 ext. 1002

## OFFICE USE ONLY

PERMIT #:  
ALT PARCEL #:  
DATE ISSUED:  
ACCEPTED BY:

## PROPERTY OWNER INFORMATION

Owner's Name:

Phone #: Owner's Email Address:

Is Owner the Applicant?  Yes  No

## PROPERTY INFORMATION

Property Address: # of Units: # of Stories:

Occupancy:  Occupied  Vacant How long has it been occupied/vacant?

## DESCRIPTION OF WORK INFORMATION

Is this part of a larger project And/Or are you a subcontractor for a larger project?  Yes  No

Description of Work:

**Enter the Quantity of Items that Apply** (Note: Rooftop Units count as 1 Furnace and 1 Air Conditioner):

**Furnace, Unit Heater, Tube Heater:**

- Thru 200,000 BTUs: \$40/each
- 200,001 - 1,000,000 BTUs: \$65/each
- Over 1,000,000 BTUs: \$100/each

**Air Handler, Ducted Fan, Exhaust Fan:**

- Under 200 CFM: No Fee
- 200 - 10,000 CFM: \$40/each
- 10,001 - 100,000 CFM: \$65/each
- Over 100,000 CFM: \$100/each

**Heat Pump, Mini-Split:**

- 0 - 5 HP: \$40/each
- Over 5 HP: \$65/each

**Refrigeration Unit, Walk-in Cooler:**

- Thru 10 HP: \$40/each
- 11 - 100 HP: \$65/each
- Over 100 HP: \$100/each

**Air Conditioner:**

- Thru 10 HP: \$40/each
- 11 - 100 HP: \$65/each
- Over 100 HP: \$100/each

**Boiler:**

- Thru 100,000 BTUs: \$40/each
- 200,001 - 1,000,000 BTUs: \$65/each
- Over 1,000,000 BTUs: \$100/each
- Hydronic Fan Coil: \$10/each

**Incinerator:**

- Thru 10 Bushels: \$40/each
- Over 10 Bushels: \$65/each

**Miscellaneous Equipment:**

- Cooling Tower: \$40/each
- Commercial Kitchen Exhaust System: \$50/each
- Replacement Vent/Flue: \$40/each
- Gas/Oil Conversion: \$40/each
- Gas Pressure Test: \$40/each

Ductwork, Gas Piping, and Hydronic Piping that is installed in conjunction with the installation of new equipment requiring a permit and installed under that permit, does not require an additional permit.

**Ductwork:** 1-20 Outlets: \$40, 21-50 Outlets: \$65, Over 50 Outlets: \$100

**Gas Piping:** 1-20 Outlets: \$40, 21-50 Outlets: \$65, Over 50 Outlets: \$100

**Hydronic Piping:** 1-20 Outlets: \$40, 21-50 Outlets: \$65, Over 50 Outlets: \$100

**AUTHORIZED USER/APPLICANT INFORMATION (complete below information if you are NOT the Licensee)**

Authorized User Name:

Phone #:

Authorized User Email Address:

**CONTRACTOR INFORMATION**

Licensee Name:

Company Name:

I acknowledge that it is my responsibility as the holder of this permit to request all inspections, further, I agree that all work, materials and construction shall be in accordance with all codes and ordinances adopted by the State of Indiana and the City of Elkhart. I hereby certify that all information that I have given herein is true and complete to the best of my knowledge and belief and that any false statement will be cause for voiding this application and permit.

**HOMEOWNER'S AFFIDAVIT (FOR RESIDENTIAL PERMITS ONLY AND MUST BE APPROVED BY MECHANICAL INSPECTOR):** THIS INSTALLATION IS BEING MADE ON A SINGLE FAMILY DWELLING THAT I OWN & OCCUPY OR INTEND TO OCCUPY, WHICH IS NOT INTENDED FOR SALE, LEASE, RENT, OR EXCHANGE. THIS WORK WILL BE COMPLETED BY THE UNDERSIGNED HOMEOWNER.

\_\_\_\_\_  
Licensee Signature\_\_\_\_\_  
Date