



BOARD OF AVIATION COMMISSIONERS
Wednesday, October 29, 2025
Elkhart Municipal Airport, First Floor
Administration Building
1211 CR 6 West
Elkhart, IN 46514

Meeting AGENDA

1. ROLL CALL

2. APPROVAL OF AGENDA

3. Approval of Minutes: September 24, 2025

4. Approval of Claims:

5. Airport Manager's Report:

6. New Business:

- a. 2026 Meeting Dates.
- b. T-Hangar 5 new lease ratification.
- c. Griffen Plumbing & Heating HVAC maintenance agreement ratification.
- d. Griffen Plumbing & Heating HVAC replacement at maintenance building agreement.
- e. Widening of public ramp between Lots 29 & 30.
- f. Ratification of quotes from Michiana Contracting, Inc for replacements of damaged Air Traffic Control Tower equipment due to lightning strikes.
- g. Approval of quotes from ER Wireless for replacements of damaged Air Traffic Control Tower equipment due to lightning strikes, pending legal approval.
- h. Ratification of Runway 9/27 notice to proceed form for Interstate Sealant & Concrete, Inc.
- i. Ratification of Runway 9/27 Reith-Riley agreement.

Rod Roberson
Mayor

Andy Jones
Airport Director

Elkhart Municipal Airport
1211 CR 6 W
Elkhart, Indiana 46514

Maintenance:
574.361.2123

Administration Office:
574.264.5217

BOAC Members

Appointed by Mayor Rod

Roberson:

Doug Thorne, President, Term

01.01.23 to 12.31.25

Bruce Shreiner, V.P., Term

07.24.25 to 12.31.27

Tom Shoff, Treasurer, Term

07.14.25 to 12.31.28

Maggie Marnocha, Secretary,

Term 01.01.25 to 12.31.26



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Meeting AGENDA Page 2

New Business Continued:

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Andy Jones
Airport Director

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- j. AIP-40 pay request for BF&S Invoice, \$3,725.00.
- k. AIP-40 pay request for New Tech invoice, \$29,164.00.
- l. AIP-41 pay request for New Tech invoice, \$207,253.00.
- m. SF425 federal financial report for AIP-40, AIP-41 and AIP-42.
- n. AIP-40 partial pay request for FAA reimbursement to EKM, \$32,889.00.
- o. AIP-40 change order #1 for addition of firewall required by State design release, \$74,030.00
- p. Submission of draft of FY 2026-2031 CIP with modifications.

7. Privilege of the Floor

8. Adjournment

9. **NEXT REGULAR BOAC MEETING 11/26/25 4:00 p.m.**

**Public Meeting of the Board of Aviation Commissioners:
WEDNESDAY, October 29, 2025 at 4:00pm**

**As always, the public is welcome to attend in-person. Location is:
Elkhart Municipal Airport
1211 CR 6W, Elkhart, IN 46514
1st floor Administration building**

**For virtual attendance, to view AND participate* in the meeting
Please visit:**

**<https://signin.webex.com/join>
Join by meeting number: 2317 685 1352
Meeting password: OctBOAC2025**

***In order to participate virtually, you must have your camera on and name displayed.**