



BOARD OF AVIATION COMMISSIONERS
Wednesday, December 31, 2025
Elkhart Municipal Airport, First Floor
Administration Building
1211 CR 6 West
Elkhart, IN 46514

Meeting AGENDA

1. ROLL CALL

2. APPROVAL OF AGENDA

3. Approval of Minutes: November 26, 2025

4. Approval of Claims:

5. Airport Manager's Report:

6. New Business:

a. BOAC elections.

b. Hangar 39 agreement.

c. DNS Hotel Tango LLC request letter for above ground fuel tank.

d. Sponsor intent for non-primary entitlements (NPE's) for airport projects.

e. AIP-40 invoice for Butler, Fairman and Seufert invoice for professional services fees for 10-unit T-Hangar project, \$27,624.20.

f. Butler, Fairman & Seufert (BF&S) professional service fees for Runway 9/27 joint replacement project, \$5,022.50.

7. Privilege of the Floor

8. Adjournment

9. NEXT REGULAR BOAC MEETING 01/28/26 4:00 p.m.

Rod Roberson
Mayor

Andy Jones
Airport Director

Elkhart Municipal Airport
1211 CR 6 W
Elkhart, Indiana 46514

Maintenance:
574.361.2123

Administration Office:
574.264.5217

BOAC Members

Appointed by Mayor Rod

Roberson:

Doug Thorne, President, Term
01.01.23 to 12.31.25

Bruce Shreiner, V.P., Term
07.24.25 to 12.31.27

Tom Shoff, Treasurer, Term
07.14.25 to 12.31.28

Maggie Marnocha, Secretary,

Term 01.01.25 to 12.31.26

**Public Meeting of the Board of Aviation Commissioners:
WEDNESDAY, December 31, 2025 at 4:00pm**

**As always, the public is welcome to attend in-person. Location is:
Elkhart Municipal Airport
1211 CR 6W, Elkhart, IN 46514
1st floor Administration building**

**For virtual attendance, to view AND participate* in the meeting
Please visit:**

**<https://signin.webex.com/join>
Join by meeting number: 2304 162 1506
Meeting password: DecBOAC2025**

***In order to participate virtually, you must have your camera on and name displayed.**