

**Rod Roberson**  
*Mayor*

**Tim Vistine**  
*Building Commissioner*



**Building & Code**  
229 S. Second St.  
Elkhart, IN 46516  
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## New Plumbing License Checklist

**NEW Plumbing License Applications may be submitted online, but the Licensee must come IN PERSON TO THE PERMIT CENTER to pay for and to receive their license.**

- A completed **Plumbing License Application**
- A valid copy of your **Driver's License/State ID**
- A valid copy of your **Indiana State Plumbing License** (expiration must be December 31 of licensing year or later)
- \$5,000 Surety Bond** with the following information on it:
  - Principal: The Licensee's name (a company name may be included if so desired, but must be AFTER the licensee's name)
  - Description: "Plumbing" or "Plumbing Contractor", etc.
  - Oblige: City of Elkhart
  - Amount: \$5,000
  - Expiration: December 31 of licensing year
- Payment of **\$50** (payment will be requested after review and approval of all above documents)