

Rod Roberson

Mayor

Tim Vistine

Building Commissioner



Building & Code

229 S. Second St.

Elkhart, IN 46516

574.294.5471

New Plumbing License Checklist

NEW Plumbing License Applications may be submitted online, but the Licensee must come IN PERSON TO THE PERMIT CENTER to pay for and to receive their license.

- ☐ A completed **Plumbing License Application**
- ☐ A valid copy of your **Driver's License/State ID**
- ☐ A valid copy of your **Indiana State Plumbing License** (expiration must be December 31 of licensing year or later)
- ☐ **\$5,000 Surety Bond** with the following information on it:
 - Principal: The Licensee's name (a company name may be included if so desired, but must be AFTER the licensee's name)
 - Description: "Plumbing" or "Plumbing Contractor", etc.
 - Oblige: City of Elkhart
 - Amount: \$5,000
 - Expiration: December 31 of licensing year
- ☐ Payment of **\$50** (payment will be requested after review and approval of all above documents)